

MIME Technologies Ltd

Website Privacy Policy

Introduction

This Privacy Notice explains the types of personal data we may collect, how we'll handle it, store it and keep it safe. This notice also tells you about your rights in relation to your personal data.

We hope the following sections will answer any questions you have but if not, please do get in touch with us. It is likely that we will need to update this Privacy Notice from time to time. We will notify you of any significant changes, but you're welcome to come back and check it whenever you wish.

Who are we?

MIME Technologies Ltd is a technology company whose main business is to assist clients to deal with medical emergencies in the air and at sea.

This privacy policy relates to the personal data that MIME processes in order to carry out its business and explains what we do with the personal data that we collect.

MIME is headquartered at Solasta House, 8 Inverness Campus, Inverness IV2 5NA. We are a company registered in Scotland (SC509452).

We can be contacted by post at the above address or by email:

info@mimetechologies.com

What personal data do we process?

We collect, store and use information about: our own employees; prospective employees; the employees of potential customers/clients and customers/clients; and the employees of our suppliers. This is personal data.

A separate notice is made available to our employees and prospective employees.

Why do we process this personal data?

We use the contact details of individual employees of customers to contact them about the work we are doing for them or the work they are doing for us.

We have a legitimate interest to process this information in order to keep doing business. This data will generally be corporate contact details.

We will use these contact details to send information about our products and services from time to time but you will always have the option of telling us not to contact you in this way. If you do not wish to receive this information please let us know using the contact details above.

Who we share your personal data with

We will only share your personal data as is necessary to provide you with the services that you receive from us or which you provide to us. This will only be with third parties that we trust and where appropriate arrangements are in place.

Data retention

We will hold your contact details for as long as we are providing your organisation with services or you are providing us with services. If we no longer have this relationship with you we will delete your data after five years.

Users of our Website

We collect contact information through our website when individuals provide us with contact details and ask for further information about our products and services.

We will use these contact details to provide you with occasional updates about us, unless you tell us that you do not want to hear from us. Each message we send will allow you to unsubscribe or you can contact us by email to make this request at any time: info@mimetechologies.com

Cookies

Our website uses Cookies. Cookies are small text files that are stored on visitors' computers so they can be read back at a later date. This is a convenient way of allowing a computer to remember specific information relating to a website and provide a better user experience. Cookies can be disabled using the link provided on our website.

The cookies we use on this site are 'analytical' cookies, created by Google Analytics, to track information on your visit. These cookies are unobtrusive and allow both the website to function and for us to obtain information about the usage of our site,

viewing data such as the number of visits, duration of each visit and path taken by the user around the site. This not only allows us to provide an excellent experience but also improves the way our website works by, for example, making sure users can easily find what they are looking for. If you choose to disable cookies using the link provided, our website will still store these anonymised, 'analytical' cookies, for the reasons outlined above.

Your Rights

As a data subject, you have a number of rights in relation to the information that MME Technologies Ltd holds that relates to you. These are listed below.

- The right to access information about the personal data MME is processing and to obtain a copy of it;
- The right to require MME to change incorrect or incomplete data;
- The right to require MME to erase or stop processing your data;
- The right to object to the processing of your data where MME is relying on its legitimate interests as the legal ground for processing; and
- The right to object to receiving marketing messages.

If you would like to exercise any of these rights, or if you have any concerns about how your personal data is being processed, please contact us using the contact details above.

If you still have concerns about how we have processed your information, you can raise these with the Information Commissioner. Contact details are available at: www.ico.org.uk/concerns